



COTSWOLD
District Council

OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN

1 JUNE 2025 – 30 SEPTEMBER 2025

Overview and Scrutiny Committee

The Council currently operates the Strong Leader and Cabinet form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Cabinet decisions and any other matters relevant to the district and its people, making recommendations to the Council, Cabinet or any other Committee or Sub-Committee of the Council. Scrutiny has an important role in holding the Cabinet to account and in contributing to policy development. The Council has agreed an Executive Scrutiny Protocol to guide how Cabinet and the Overview and Scrutiny Committee will interact with each other.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Cabinet reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically commissioned by the Overview and Scrutiny Committee.

In setting and reviewing its work plan, Scrutiny will be mindful of the constraints of the organisation and will take advice from officers on prioritisation, which may be informed by the following considerations (TOPIC criteria):

Timeliness: Is it timely to consider this issue?

Organisational priority: Is it a Council priority?

Public Interest: Is it of significant public interest?

Influence: Can Scrutiny have meaningful influence?

Cost: Does it involve a high level of expenditure, income or savings?

Call in

The Overview and Scrutiny Committee will consider any "call-in" of a decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a

different decision). It may recommend that the Cabinet, a Portfolio Holder or the Council should reconsider the decision. (It should be noted that Cabinet does not have to change its decision following the recommendation of the Overview and Scrutiny Committee).

Item	Cabinet Member	Lead Officer
Monday 7 July 2025		
Local Government Devolution Update	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Service Performance Report 2024-25 Quarter 4	Leader of the Council - Councillor Mike Every	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Financial Performance Report 2024-25 Quarter 4	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
8 July 2025		
Local Plan Update	Deputy Leader and Cabinet Member for Housing and Planning – Juliet Layton	Jo Symons, Head of Planning Policy and Infrastructure jo.symons@cotswold.gov.uk
PAS Peer Review and Action Plan	Deputy Leader and Cabinet Member for Housing and Planning – Juliet Layton	Helen Martin, Director of Communities and Place helen.martin@cotswold.gov.uk
Farming Motion Working Group Update To consider the outcomes of the Farming Motion Working Group.		Andrew Brown, Head of Democratic and Electoral Services andrew.brown@cotswold.gov.uk

Overview and Scrutiny Committee Annual Report for 2024/25	Gina Blomefield, Chair of Overview and Scrutiny Committee	Andrew Brown, Head of Democratic and Electoral Services andrew.brown@cotswold.gov.uk
Monday 1 September 2025		
Financial Performance Report 2025-26 Quarter 1	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 1	Cabinet Member for Finance - Councillor Patrick Coleman	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Corporate Plan 2024-2028 Update Purpose: To present updates to the Council's Corporate Plan 2024-2028, and agree to recommend to Full Council. Recommendations: That Cabinet resolves to: 1. review the updated Corporate Plan 2024-2028 and agree any modifications 2. Subject to modifications, agree to recommend to Full Council to adopt the Plan	Leader of the Council - Councillor Mike Every	Joseph Walker, Head of Economic Development and Communities joseph.walker@cotswold.gov.uk
Asset Management Strategy	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Claire Locke, Interim Executive Director Claire.Locke@publicagroup.uk
Ecological Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Olivia McGregor, Climate Change & Carbon Reduction Lead

		olivia.mcgregor@cotswold.gov.uk
Monday 13 October 2025		
Local Government Devolution Update	Leader of the Council - Cllr Joe Harris	Robert Weaver, Chief Executive robert.weaver@cotswold.gov.uk
Long term empty homes/second homes strategy update	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Mandy Fathers, Business Manager for Environmental, Welfare and Revenue Service Mandy.Fathers@publicagroup.uk
Bromford Housing Update	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Alan Hope, Strategic Housing Manager alan.hope@cotswold.gov.uk
Budget Strategy and Medium Term Financial Strategy Update	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Monday 17 November 2025		
Community Safety Partnership Update	Cabinet Member for Communities - Cllr Claire Bloomer	Joseph Walker, Head of Economic Development and Communities joseph.walker@cotswold.gov.uk
Planning Enforcement Report	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Harrison Bowley, Head of Planning Services Harrison.Bowley@Cotswold.gov.uk
Monday 5 January 2026		
Budget Consultation Responses	Cabinet Member for Finance -	Michelle Burge, Chief Accountant

	Councillor Patrick Coleman	michelle.burge@cotswold.gov.uk
Climate Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Olivia McGregor, Climate Change & Carbon Reduction Lead olivia.mcgregor@cotswold.gov.uk
Financial Performance Report 2025-26 Quarter 2	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 2	Leader of the Council - Councillor Mike Evemy	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Monday 2 February 2026		
Budget 2026-27 and Medium Term Financial Strategy	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Monday 2 March 2026		
Financial Performance Report 2025-26 Quarter 3	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 3	Leader of the Council - Councillor Mike Evemy	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Monday 13 April 2026 - no items currently scheduled		

Economic Performance Indicators	Cabinet Member for Economy and Environment - Cllr Tristan Wilkinson	Paul James, Economic Development Lead paul.james@cotswold.gov.uk
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